SOUTHEAST LOUISIANA FLOOD PROTECTION AUTHORITY – WEST (SLFPA – W)

Finance, Administration, Legal, and Public Information Committee Meeting

Tuesday, December 11, 2012

The Finance, Administration, Legal, and Public Information (FALPI) Committee of the SLFPA-W met on December 11, 2012 with the following members present: Mr. Dauphin, Chairman, Mr. Camnetar and Ms. Maclay. Also in attendance were Mr. Miserendino, Mr. Bosch, Ms. Ford, Ms. Rogers, and Mr. Falcon and Mr. Pickering, legal counsel.

Mr. Dauphin called the meeting to order in the Commissioners’ meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana, at approximately 6:00 PM.

The Committee unanimously approved the agenda as presented.

There were no public comments.

The Committee reviewed and unanimously approved the minutes from the previous meetings, dated November 12, 2012 and November 19, 2012, with minor changes.

Mr. Miserendino and Ms. Maclay reported on a meeting with Attorney David Colvin regarding a claim with BP. Following a discussion, no action was taken.

Mr. Miserendino led a discussion on pollution insurance coverage. The Committee unanimously decided against purchase of this coverage.

Mr. Miserendino presented an updated review of the land acquisition report. In Mr. Spohrer’s absence, the administration will call on Mr. Pickering and Mr. Bordelon to assist in following through with acquisition activities.

Mr. Bosch presented the check register, budget, and financial statements for SLFPA – W and its member districts. The Committee unanimously agreed to recommend acceptance of the reports by the Board.

Mr. Miserendino presented the 2013 amended budget for review. He will continue to update the Committee at every monthly meeting.

There were no Commissioners’ travel expense reports to review.

Mr. Miserendino updated the Committee on the status of a bid for the purchase of a heavy duty trailer.

Mrs. Maclay led a discussion on an issue regarding traffic camera citations. She requested that Mr. Pickering investigate this and report his findings back to the Committee.

Mr. Miserendino presented a summary of business hours for businesses and state agencies. Mrs. Maclay led a discussion about changing the Authority’s hours to coincide with them. The Committee agreed to make some changes for the administrative and maintenance departments. The Administrative staff hours will be 7:30 AM to 4:30 PM, and one male staff member will be present until 4:30 PM. The Maintenance staff will work daily from 6:00 AM to 2:30 PM. David Roark, Jerry Strong and Gary Bergeron will work from 7:00 AM to 3:30 PM. This change will take effect in 2013.

Mr. Miserendino led a discussion on proposed changes to the SLFPA-W Training and Education Policy and Performance Evaluation Policy, and a new policy for Employees at Pay Maximum. The Committee agreed to present these policies to the Board for their review, and to schedule a vote for their approval at the Board meeting in January.

Discussion on the employee recognition program was deferred to the January Committee meeting.

Discussion on the development of a compliance program was deferred to the January meeting.

Discussion on the development of a safety program was deferred to the January meeting.

Mr. Dauphin announced that the next regularly scheduled Committee Meeting will be held on Tuesday, January 15, 2013 at 6:00 PM in the Commissioners’ meeting room at the SLFPA-W Office, 7001 River Road, Marrero, Louisiana.

There being no further business, the meeting adjourned at approximately 7:38 PM.